

Davis & Northeastern Utah Seminary District
Box 637 Centerville, Utah 84014

September 18, 1976

Memorandum P.NE - 8

P.D. 7

RE: Historical Report

Dear Principal:

As I read your last years historical reports I was very pleased with some of them. I am in hopes this year that all of us will put a little more effort into making our historical reports meaningful. The reports I especially liked were those that had some human interest stories in them concerning seminary activities, converts, or teaching experiences.

Historical reports should not be long but short and interesting. They are to be written by the principal or faculty member - not students. I am enclosing the instructions we received last May for our historical report so you can keep notes as the year progresses and be ready with your report by the end of the year.

If I can help you please let me know.

Sincerely your brother,

O. Arden Perkins

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District Coordinator

JAR/rc